

Windows Server/Network Administrator

We have an immediate opening for a Windows Server/Network Administrator. The administrator is responsible for the operations and day-to-day management of an infrastructure of Windows Server 2008 R2 servers (and some 2003 servers which are in the process of being migrated to 2008) that support software development of mission critical systems in support of the US Army Surface Deployment and Distribution Command (SDDC) operating out of Scott AFB in Shiloh, IL. The Windows server administrator will manage the infrastructure, Web, IT application servers, and some network components. The administrator will conduct many server management tasks remotely by using Remote Desktop Server or administration tools installed on their local workstation. Other tasks will require directly working with server hardware and network infrastructure. The administrator's responsibilities will include the following:

- Support a team of software developers in their development efforts, including setting up and maintaining development, testing, and mission critical production environments.
- Maintain web servers, authentication servers, relational database servers, and software source control servers. Managing the server operating system, file, and directory services. Create and maintain virtual machines.
- Install all required patches and scan servers, utilizing Retina, to ensure Information Assurance Vulnerability Assessment (IAVA) compliance. Keep network devices DISA STIG compliant and IAVA compliant. Assist software developers in maintaining STIG compliance.
- Analyze, test, troubleshoot, repair, modify, and maintain software and hardware components and network infrastructure to including servers, load balancers, routers, switches, and cabling.
- Proactively monitor application and/or system software and/or hardware operations and take corrective action to prevent outages or failures. Ensure critical services are up and running 24X7.
- Create and maintain System Administration Logbooks for all assigned network servers.
- Determine hardware, software and/or system functional specifications, including system resource availability, with database analysts, system and applications programmers, web developers, and other users.
- Design, test and implement procedures for data protection in enterprise storage (cluster) environments.
- Create, design, develop, analyze, test and modify administrative scripts and batch files to automate processes.
- Respond to issues on tickets opened by the Help Desk (Tiers 1/2/3) within two hours. Assist Tier I/II technicians when required to troubleshoot end user issues.
- Direct and train users in the operation of new operating systems and work stations.
- Maintain continuous liaison with users and project staff to identify unique and/or common difficulties and prepare plans for their resolution.
- Perform occasional travel to contractor and customer sites, as required /
- Work flexible hours, including occasional overtime.

Work Location: Scott AFB, IL

Associates degree from an accredited college in a related discipline, or equivalent experience/combined education, with 5 years of professional experience; or 3 years of professional experience with a related bachelor's degree.

DoD security clearance at the SECRET level required.

Must possess a DoD 8570 Information Assurance Technical (IAT) Level II certifications (Security+ or equivalent and Microsoft Certified Professional).